



Alton Parish Council

You are hereby summoned to attend a meeting of Alton Parish Council at the Village Hall, Hurstons Lane, Alton on Wednesday 9 September 2026 at 7pm.

Mrs A Barker

Clerk to the Parish Council

Tel: 07961 546158

Members of the public and press are welcome to attend.

Agenda

1. Open the meeting.

2. Apologies.

3. Declarations of Interest

Members are invited to declare any interests they may have, in any matter identified for discussion at the Meeting.

4. Minutes. Meeting held on Wednesday 12 August 2026.

5. Matters Arising/Action updates.

6. Alton Towers.

7. Footpaths.

8. Village Hall.

- i. Heads of Agreement with Parish Council
- ii. "No Camping" Sign

9. Grounds Maintenance/Lengthsman.

- i. Ongoing Maintenance of hedge and verge at front of cemetery
- ii. Additional Maintenance of Alleyway alongside 16 Glen Drive
- iii. Planters at Village Hall



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10. Highways and Road Safety.

- i. Consideration of methods of dissemination of information to residents.

11. Parish Cemetery and St Peter's Churchyard.

- i. New/Updated Cemetery Regulations

12. Planning and Licensing Applications.

None

13. Planning Decisions.

- i. SMD/2026/0117. Mr John Miller, Garage Rear of 1A Town Head, Alton. Change of use of existing garage to form a 1 bedroom dwelling – Approved
- ii. SMD/2026/0035. Jo Bartram, C/O Rob Duncan Planning Consultancy, Shaw House Farm, Cheadle Road, Alton. Variation of conditions on application DET/2024/0002 to alter the external appearance of barn 1. Change to list of approved plans on the decision notice along with changes to conditions 2 and 3 so that they refer to drawings 00851-005A. - Approved

14. Section 106 project update.

15. Parish Council.

- i. Clothing Bins (carry forward from last meeting)
- ii. CILCA for Clerk
- iii. Councillor Vacancy

16. Correspondence/Communications:

Requiring response:

- i. Various Cemetery Enquiries.
- ii. Various communications with lengthsman and grounds maintenance contractor
- iii. Concern re: condition/maintenance of old cemetery by war memorial
- iv. Concern re: condition of grounds/bridleway at Saltersford Lane
- v. Concern re: overhanging tree
- vi. Request for Reference

For information only:

- vii. Copy of Advert for Casual Councillor Vacancy



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- viii. Notification of Completion of External Audit
- ix. Confirmation of Support from Su Beardmore for Grant from Community Fund to contribute to payment for Playing Pitch project
- x. Notification of Annual Pay Settlement
- xi. Details of Scribefest online conference on 17 September 2026
- xii. Staffordshire Moorlands Local Action Plan Partial Review Consultation
- xiii. Information regarding Alton Tapestry and request for involvement
- xiv. Copy of Advert for Councillor vacancy for Co-option

17. Finance:

- i. Clerk Hours for Section 106 work

Payments:

- ii. Clerk Salary £527.77
- iii. Clerk Mobile Phone £13.00
- iv. Clerk Expenses £20.89 (£17.41 VAT £3.48) (for colour cartridge for printer)
- v. Village Hall £28.00 - (August Hire)
- vi. Staffs Hedgelaying £285.00
- vii. Key Maintenance Group £572.00 (£476.67; VAT £95.33)
- viii. Staffs Hedgelaying £175.00 (hedge/verge work at parish cemetery)

Income:

- ix. Interest £16.01
- x. J Terry Monumental Mason £140.00
- xi. Burial Plot Reservation fee £1,500.00

Final:

- xii. Authorised payments to be signed off by the Council.
- xiii. Current bank balances to be presented to the Council.

18. Close the meeting.